



VOLUNTEER APPLICATION

PERSONAL INFORMATION

First Name: _____ Last Name: _____

Birthdate: _____

Phone: _____ Email: _____

Address: _____

TELL US ABOUT YOURSELF!

Why do you want to volunteer with The Coffee Oasis? _____

What are your strengths? _____

What are your weaknesses? _____

What are your skills (e.g. plumbing, teaching, etc.)? _____

How would you describe your personality? _____

What do you like to do for fun? _____

Are you a people person or a project person?

- people person both
 project person

Do you like groups, or prefer to relate one-on-one?

- groups
 one-on-one
 no preference

Do you consider yourself organized or spontaneous?

- organized both
 spontaneous

Do you have any training or experience that would be applicable to working with at-risk or homeless youth? _____

Do you have any fears or questions? _____

Availability:

- Monday Hours: _____
 Tuesday Hours: _____
 Wednesday Hours: _____
 Thursday Hours: _____
 Friday Hours: _____

REFERENCES

Please provide two references who we can contact.

Reference #1

Name: _____

Phone: _____

Email: _____

Reference #2

Name: _____

Phone: _____

Email: _____

BACKGROUND CHECK

Because we work with at-risk and traumatized youth, we require every volunteer to submit to a background check.

Have you ever been convicted of a crime, felony, or misdemeanor?

- yes
 no

If yes, please specify what and when: _____

What last name(s) have you used within the last two years? _____

What is your current last name? _____

What is your birthday? _____

Do you agree to submit to a background check? yes no

JESUS STATEMENT

As a faith-based organization, there are morals and values that guide our conduct and programs. Our desire is that volunteers be fully aware of these values and have the freedom to agree or disagree while still upholding the core values of the organization. Please read the Coffee Oasis Jesus Statement (pg. 7), and then respond below.

Select one of the following:

- I am in full agreement with the Jesus Statement.
- I have read the Jesus Statement and although I disagree, I do agree to respect and not contradict the expressed convictions during my involvement with the organization.

Answer ONLY if you are in full agreement with the Jesus Statement:

How would you explain the gospel? _____

What place does your commitment to Christ have in your daily life and habits?

Answer ONLY if you respectfully disagree with the Jesus Statement:

Do you have any personal philosophy or belief? (NOTE: You will not be "judged" by your views. We are simply looking to understand our volunteers better.)

Is there anything in particular about the Jesus Statement that you would like to comment on? _____

COMMUNICATION GUIDELINES

Because our prime concern is that our youth are safe and cared for, we require our volunteers to follow communication guidelines when interacting with youth in our programs. Please read the Online Communication Guidelines (pg. 8) and respond below.

Select one of the following:

- I have read the Communication Guidelines and agree to uphold them.
- I have read the Communication Guidelines and cannot agree to uphold them.

CODE OF ETHICS

The Coffee Oasis has a Code of Ethics that all staff and volunteers agree to uphold. These ethics are intended to care for and protect staff, youth, and volunteers. Please read the Code of Ethics (pg. 9) and respond below.

Select one of the following:

- I have read the Code of Ethics and agree to uphold them.
- I have read the Code of Ethics and cannot agree to uphold them.

WHERE ARE YOU INTERESTED IN VOLUNTEERING?

Read through the descriptions of the Youth Programs below, and check any volunteers positions you are interested in!

Which location would you prefer volunteering in?

- Bremerton
- Port Orchard
- Poulsbo
- Kingston
- Tacoma
- I have no preference

STREET HOPE

Outreach volunteers go out with an outreach team into schools, parks, and the community to meet youth, build relationships, and invite them to the opportunities and resources at The Coffee Oasis.

I am interested in: Street Outreach
 School Outreach

OASIS CENTERS

Oasis Center volunteers build relationships with youth through games, activities, and conversations, helping them move towards case management and setting goals.

I am interested in: Oasis Center Volunteering (afternoons 2-5pm)
 Late Night Volunteering (Fri. and Mon. 6-9pm)

PARTNERING HOPE

Mentors and tutors in Partnering Hope are positive influences in the lives of young people, helping guide and mold them into successful community members. They commit to meeting with a youth for one hour every week for at least 6 months.

I am interested in: Mentoring
 Tutoring

HOPE INC

HOPE INC works with youth by offering job skills classes and job internships to help equip them for sustainable employment.

I am interested in: Teaching Job Training Classes
 Offering an internship at my business

OASIS HOPE HOMES

Our youth shelter provides refuge and care for up to 6 youth at a time. Volunteers at the shelter build relationships with youth and support the shelter counselors in their work.

- I am interested in:
- Volunteering at the Shelter
 - Providing a meal
 - Volunteering at Terry's House

OASIS CRISIS TEAM

The Oasis Crisis Team operates a youth phone line 7 days a week, 4pm-8am. Youth experiencing a crisis can call the line and volunteers provide support and connections to resources.

- I am interested in: Answering the Crisis Line for a 2-4 hour shift

OTHER VOLUNTEER OPPORTUNITIES

- I am interested in:
- Facilities maintenance
 - Grounds keeping
 - Janitorial
 - Administrative
 - Technical

SIGNATURE

By signing below, I agree that all the information I have given is true and representative of myself. I will uphold the documents that I have agree to.

Signature: _____ Date: _____

Jesus Statement

What does it mean that The Coffee Oasis is a “faith-based” organization?

“Faith-based” can mean a lot of things. Everyone puts their faith in something or someone.

“Faith-based” to The Coffee Oasis means this:

We believe that Jesus is the Way, Truth, and Life.

We believe that Hope and Life and Peace and Love and Forgiveness are found in Him.

Therefore, we follow Him.

And following Him means:

We attempt to live the way Jesus lived.

We believe what Jesus believed.

Jesus loved those on the fringes who were often rejected and ostracized.

Like Jesus, we love and serve every individual regardless of their race or religion or gender or identity or values or beliefs or anything else.

We don't force Jesus on anyone and we don't require anyone to believe what we believe.

This is the way of Jesus and we are His followers

Guidelines for Communicating Online

As an organization serving at-risk youth, all staff and volunteers must uphold our values in all online communications. Upholding these values includes the following standards but is not limited to:

- Not engaging in private online conversations, messaging, chatting, etc. with underage youth without parental and supervisor permission, and never with youth of the opposite gender.
- Maintain publicly visible conversations, posts, and responses that are in line with The Coffee Oasis core values. Please do not share posts, conversations, photos, etc. that are not in line with The Coffee Oasis values.
- Protect yourself. Keep your personal information private.
- Recognize that you are a 24/7 role model to the youth of The Coffee Oasis. As staff and volunteers, we need to strive to uplift youth, point them towards positive life change, and model for them in our own lives how to approach situations that will honor God and ourselves. Please keep this in mind before posting or responding online.

Code of Ethics

CONCERNING INTERACTIONS WITH YOUTH

- Abuse of youth in any way, including physical, verbal, sexual, emotional, or mental abuse is prohibited.
- Youth of all races, religions, sexual orientations, gender identities, and cultures are to be treated with respect.
- Positive techniques of guidance, including positive reinforcement and encouragement rather than competition, comparison, or criticism, are to be used with youth.
- Staff and volunteers will not accept from or give money or gifts to youth without permission from supervisor.
- Staff and volunteers will not give a ride to youth of the opposite gender alone.
- Staff and volunteers will not provide transportation to any youth, regardless of the situation, without the permission and awareness of Coffee Oasis staff.
- Staff and volunteers will not have physical contact with a youth (like a hug) without the youth's permission.
- Staff and volunteers will tell the charge staff or supervisor immediately if a weapon or drugs of any kind are found at the Coffee Oasis, so that staff may take care of the situation in an appropriate fashion.
- Staff and volunteers will not invite a youth into their home at any time without the explicit permission of one of the Coffee Oasis Directors.
- Staff and volunteers will do everything within their power to avoid being part of a situation where they are alone with a youth.
- Staff and volunteers will not socialize with Oasis youth outside of the Coffee Oasis.
- Allegations or suspicions of child abuse are taken very seriously by The Coffee Oasis and will be reported to the State for investigation. The Coffee Oasis will fully cooperate with any related investigation and will pursue the prosecution of child abusers to the fullest extent of the law of this State. Any abuse of youth at the Coffee Oasis is prohibited.

CONCERNING APPEARANCE AND CONDUCT

- Staff and volunteers are not to use profanity in the presence of youth.
- Staff and volunteers will refrain from intimate displays of affection towards others in the presence of youth, parents, and staff.
- Staff and volunteers will portray a positive role model for youth by maintaining an attitude of respect, loyalty, patience, integrity, courtesy, tact, and maturity.
- Staff and volunteers will not possess weapons on or off Coffee Oasis property while performing duties for the Coffee Oasis.
- Staff and volunteers will not participate in disruptive conduct, including but not limited to: gambling, fighting, horseplay, coercion, intimidation or threats against fellow staff or volunteers, vulgarity, or abusive treatment of the public, fellow employees, or volunteers.
- Staff and volunteers will not make or publish false, vicious, or malicious statements concerning any employee, youth, or volunteer.
- Staff and volunteers will not leave the work shift or volunteer shift without authorization.
- Staff and volunteers will wear professional and appropriate clothing while working or volunteering.
- Staff and volunteers will spend time with youth when at The Coffee Oasis and not only socialize with volunteers or coworkers.
- Staff and volunteers will only do Coffee Oasis outreach in groups of two or more and only with the authorization of the Coffee Oasis staff.

- Staff and volunteers will not disrespect the values and faith the The Coffee Oasis or promote a contradictory belief, lifestyle, or world view during their time at The Coffee Oasis.
- Staff and volunteers will immediately report accidents or injuries of one's self to a supervisor.

CONCERNING DRUG & ALCOHOL USE

- Smoking, vaping, or use of tobacco on The Coffee Oasis property or in the presend of youth is prohibited without permission from staff in charge.
- Using, possessing, or being under the influence of alcohol, drugs, or marijuana on The Coffee Oasis property or in the presence of youth is prohibited.
- Possessing or using illegal drugs at any time will not be tolerated and is strictly prohibited.

CONCERNING COFFEE OASIS PROPERTY

- Staff and volunteers will not destroy or misuse property of The Coffee Oasis.
- The Coffee Oasis is not responsible for the personal property of staff or volunteers, and is not responsible for personal property that is lost, damaged, or stolen while at The Coffee Oasis.

READ AND SIGN

- I give permission for The Coffee Oasis representatives to provide or arrange for emergency care for me, to arrange for transport to an emergency center for treatment, and consent to medical treatment deemed immediately necessary or advisable by a physician. I understand tha the Coffee Oasis is not responsible for payment of medical treatment if deemed necessary by a physician.
- I give permission for The Coffee Oasis to use, without limitation or obligation, photographs, videos, and other media that may include my image or voice to promote or interpret The Coffee Oasis programs. I understand that during my employment or volunteer work with The Coffee Oasis any photos taken of my may be used in future promotional materials.
- Release from Liability: I understand that accidents may occur during my staff and/or volunteer activities. By signing below, I release The Coffee Oasis, its agents, directors, consultants, and employees from all liability based on any damage, loss or injury, whether it is the result of ordinary negligence or otherwise, caused to me or my dependent from participation as a staff or volunteer. I have read the preceding document and being fully aware of the matters contained in this Code of Ethics, I still desire consideration as a staff or volunteer for The Coffee Oasis.

NAME: _____

SIGNATURE: _____

DATE: _____